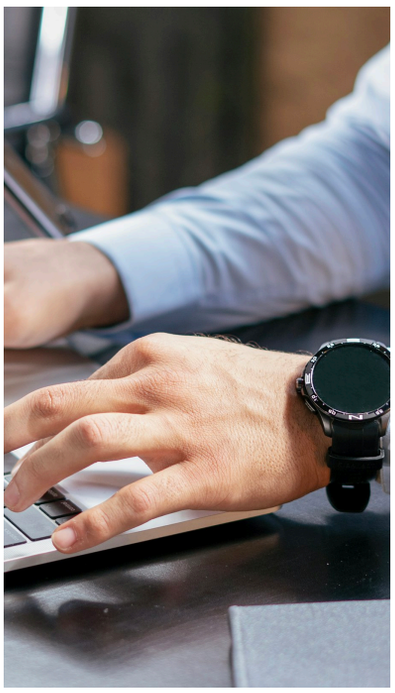


A GUIDE FROM LEDGER LANE ACCOUNTANTS

From first call to filed return

A plain-spoken path from your first conversation to your books being current.

Ledger Lane
Accountants



ICAEW CHARTERED ACCOUNTANTS

The accountants behind your numbers

We started Ledger Lane because Leeds business owners deserved accountants who answer the phone and explain things plainly. Chartered, cloud-based and fixed-fee — so you always know who's doing your books and what it costs.



01

Bookkeeping sorted on a fixed monthly fee

Xero and QuickBooks bookkeeping for Leeds freelancers and small business owners, done by ICAEW chartered accountants.



What our bookkeeping covers

Sales & purchase invoices
Entered and matched every month

Bank reconciliation
Your accounts matched to the penny

Monthly reports
Clear numbers on where you stand

Cloud software set up
Xero or QuickBooks, run for you



02

Your tax return, filed without the stress

We prepare and file your self-assessment return for a fixed monthly fee



Everything your return needs

Income and expenses sorted

We pull together your income, expenses and allowances from your bookkeeping records and prepare your return.

Tax calculated and checked

We work out exactly what you owe, check the reliefs you're entitled to, and explain the figure before we file.

Filed straight to HMRC

Your return is submitted online, on time, with no paper forms or chasing left to you.

Deadline reminders built in

We track the self-assessment deadline for you and tell you what's needed well before it's due.



03

Your VAT returns, filed on time, every quarter

We handle VAT returns for VAT-registered businesses across Leeds, working in Xero or QuickBooks, for one fixed monthly fee. No surprises, no late filings.



Everything your VAT return needs

VAT calculations
We work out exactly what's owed or reclaimable each quarter

Cloud filing
Returns submitted straight from Xero or QuickBooks

Deadline tracking
We file before every quarterly deadline, no chasing

Direct support
Call or email us with VAT questions any time



Built for small business trust

ICAEW chartered
Regulated and qualified accountants, so your accounts are in properly trained hands.

Cloud certified advisers
Xero and QuickBooks certified, working from your live figures instead of a shoebox of receipts.

Fixed monthly fees
One fee agreed before we start, so there are no hourly surprises on your bill.

Based on Park Row
A Leeds office you can walk into, open Monday to Friday, 9am to 5.30pm.



01 HOW IT WORKS

From first call to filed return

1 Book a consultation

Tell us about your business and we agree a fixed monthly fee before we start.

2 Move to the cloud

We set you up on Xero or QuickBooks, or connect the software you already use.

3 We keep your books

Bookkeeping, VAT and payroll run monthly, so your figures stay current.

4 Returns filed on time

Self-assessment and company accounts prepared and filed ahead of every deadline.



Before you book

What does the fixed monthly fee include?

Your fee covers the services we agree at the start, for example bookkeeping, VAT and payroll, so you know the cost before the month begins.

How much does it cost?

A sole trader package starts at £45 a month, a limited company at £120 a month, and payroll from £20 a month, depending on what you need.

Do I need to already use Xero or QuickBooks?

No. We're certified advisers in both and can set you up from scratch or work with the software you already have.

Are you properly qualified?

Yes. We're ICAEW chartered accountants, regulated to the standard the institute sets.



Let's sort your accounts

Book a consultation and talk to an ICAEW chartered accountant about a fixed monthly fee.

0113 496 0581

ledger-lane.sitepages.app
james@ledgerlane.co.uk
Park Row, Leeds

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